



July 19, 2018
2:30 pm
Shelby County Office of
Preparedness

Visit Our Web Page www.msclpec.org

Memphis / Shelby County Local Emergency Planning Committee

Meeting Minutes – July 19, 2018

Call to Order/ Roll Call – Nick called meeting to order and everyone introduced themselves

Previous Minutes – No meeting minutes from June 21, 2018 meeting

Reports

- Financial Report: current balance \$7836.93. Only transaction was a deposit of \$1,000 from the 2018 Leadership Grant Money from First Tennessee Foundation
- Safety Speaker: Nick – Walking/Working Surfaces

Old Business

- LPEC conference – July 24-25, 2018 Pickwick Landing State Park
- LEPC Website
 - Shelby County office of Preparedness can host
- Member management, centralized mailing address
 - Used EPlan data for addresses to increase membership/attendance
- Emergency Response Planning Committee – need volunteers for committee
 - Reviewing/updating Hazardous Materials Response Plan; Health Department has reviewed; other departments still need to review (Kimberlyn)
- Survey of LEPC members: (James) Gather data for new opportunities; Executive committee reviewing question. Will email out in the next few weeks

New Business

- Annual LEPC exercise
 - Shannon Towery completed scenario – HF acid
 - Table Top exercise
 - Need date/location
- Meeting location rotation
 - Looking to have meeting at different places to increase attendance



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- Let Executive committee know if you have ideas
- Training Opportunities
 - Community Emergency Response Team (CERT) training: Sept. 22, 2018 and September 29, 2018:
 - (8 am to 4 pm both days)

Meeting adjourned (time not recorded)